



North Birmingham Cycling Member Group

Minutes of Committee Meeting held on Monday 16th February 2026 at 7pm
At the Green House, Lichfield Road, Mere Green, Sutton Coldfield.

Present: Ian Standing, Mike Hanson, Nick Stafford, Ros Llewellyn, Sue Cartwright

1. Welcome by the Chair.

2. Apologies: Received from Julie Snook

3. Minutes of the previous meeting:
Provided prior to the meeting.

4. Secretary's Report:

Action for Sue:

- Sue C to share with Mike H the list of RLs who have requested or completed the Cycling UK Ride Leader Member online training course.
- Sue C to email the Cycling UK Membership team the date, time, and location of the Club's AGM by the end of February. The date for the AGM is on 14 April at 7pm at the Cooper Room in Shenstone.

5. Treasurer's Report:

- Ian S confirmed that the Club's bank balance is standing at £4,587.23 following payment of subsidising £10 each for the Lee Garden Meal.
- Mike H is waiting for his bank account application (second signatory) to be authorised by Lloyds Bank.
- Ian S mentioned that he will be on holiday for the AGM and will need someone from the Committee to read out his Treasurer's report on his behalf.

6. Other Reports:

A Ride Reports:

Actions for Mike H/Sue C:

- Ian S mentioned at the meeting that there had not been much uptake on the Tuesday morning rides (40-50 miles). Ian S suggested it would be a good to ask members to contribute to the discussion at the AGM on the format of this ride(s). Mike H to add to the Agenda for the AGM.

- The Committee received email from Wendy Walmsley following her completion of the Cycling UK leadership course. She asked whether we had a Club Code of Conduct and a generic risk assessment for all Ride Leaders to refer to. We discussed this at the meeting and agreed the following actions:

Action for Ian S:

Ian S to have a look on the Cycling UK website for a generic risk assessment document and tailor it for our Club. We also mentioned that there is not a specific Code of Conduct for Ride Leaders but there is one on the Club's website for all members to refer to.

Once we are happy with the risk assessment, Ian S or one of the Committee can email Wendy the document and send her a link to the Code of Conduct on the website.

B. Social Events and Holidays:

- The post-Christmas Meal at Lee Gardens at the end of January went well and it was a good turnout. It helped having the Club subsidise £10 per person for the meal.
- Julie S has confirmed to Mike H that the Kington cycling trip in April is now full and had received a good response.
- The Dieppe cycling trip in France is taking place this year in September.
- This year's Club's Garden Party will be on 4th July and held at Sue Perry's house in Four Oaks. The Club will subsidise the cost of £5 per person for members to attend. This will help pay towards the food and organising the party. Julie S and Ros are organising the event.

Actions:

- Mike H to speak to Ian Bolton to confirm the date of the Dieppe cycling trip in September and see if they have any places for members to attend.
- Ros L to check with Julie S if she still has a water urn boiler for use at the Garden Party. Sue P has asked if we could use one.

C. Club Events:

- Club Audax – May 2026

Action: Mike H to speak to Brian Devonshire to confirm the date of the Club Audax, which is likely to be on 9th May 2026.

Any Other Business:

Promotion of our club/rides:

- At our previous meeting we discussed it would be beneficial for the Club to look at promoting our rides through using noticeboards at local coffee shops, leisure centres, supermarkets, and garden centres. John Bedford had shared with the Club a couple of A5 flyers to show as an example.

- To discuss at our next meeting the option of sharing information about our Club to all Members in our catchment area through the Cycling UK website.
- Since our last meeting, Mike H has shared costs of suppliers who produce branded clothing for cycling i.e. jerseys and gilets. We discussed at the meeting and agreed they looked expensive. Sue C mentioned she had emailed Sportology in Boldmere but is yet to receive a response from them. Ros L said she would visit the shop and speak to them in person.

Actions for Mike H/Ros L:

- Mike H to draft the wording for a promotional flyer for the Club.
- Ros L to visit Sportology in Boldmere and speak to them about the costs of producing branded cycling clothing for the Club.

First Aid Training

- Sue C and Mike H contacted Cycling UK to inquire about organising First Aid for our Ride Leaders. Unfortunately, they do not have any suppliers at present.
- As well as organising first aid training, Ian mentioned at the last meeting about providing small first aid kits for ride leaders of the Club, especially those who lead on a regular basis. To discuss at our next meeting.

Action: Sue C will speak to Kevin Cheetham who is attending First Aid training organised through the Cycling UK Community Cycling Club to find out the name of the supplier for the First Aid training.

Photo book albums

- Mike H has emailed the Birmingham Library to see if they would be interested in having the two photo albums from the Club.

7. Date, time and location of next Meeting:

Date of the next Committee meeting confirmed for Monday 11th May 2026 at the Green House pub in Mere Green.